

24 March 2020

Dear Parent / Carer

We have agreed that your child will return to school from 15th June 2020, to support their learning and well-being. I know that you will have some anxieties regarding the risks posed by Covid-19 and I would like to outline what measures the school has put in place and what we need you to do as parents in order to mitigate any risks. Please read the following carefully.

Observing social distancing

- Your child will be arranged in a small group (see below) with a maximum of 10 students in it.
- Your child will have their own allocated desk where they will work at all times.
- Each group will work exclusively in one area of the building, limiting the use of staircases and corridors.
- Each group will have allocated toilets where one student is allowed in at any time
- Each group will have a staggered lunch time with some time outside to ensure they don't come into contact with children in the other group.
- Each group will be supervised by members of staff each day. A senior member of staff will also be available.

Hygiene

Your child will be reminded to wash their hands throughout the day.

- Your child will have access to hand sanitizers.
- The school is cleaned thoroughly every evening and all surfaces and toilets are cleaned repeatedly throughout the day by cleaners on site.
- If your child is unwell or showing symptoms of Covid-19 whilst at home, please do not send them to school and call the school absence line in the usual way to let us know.
- If your child demonstrates signs in school, we will put your child in a separate designated room and make plans for their safe return home to self-isolate.
- If another child or member of staff in your child's group demonstrates signs of Covid -19, we will inform you immediately and communicate plans to ensure students are able to self-isolate.

Uniform arrangements

- Students should attend school in their school trousers/skirt, shirt and shoes.
- Uniform should be washed after each wearing. Please let us know if we can support you with spare uniform items to allow for this.
- Coats should not be worn or brought to school unless necessary. If a coat is brought to school, it should fit in your child's bag.
- If you wish your child to wear a face mask, they may. They should avoid removing and reapplying it.

Equipment

Please provide your child with a pair of headphones. Let us know if you are unable to do so. No child will be permitted to share headphones.

- Students will be assigned a computer in school which they will use throughout their time in school to reduce the need to share equipment.
- Your child should bring their own pen, pencil, ruler, and rubber to school. They should not share it with anyone and should keep it in a small pencil case.
- Students should also bring with them their 'knowledge map'.
- Students will be given wipes to keep their equipment clean and reminded to do so at regular intervals.
- Students should not bring any unnecessary belongings to school.

Arrival and exit from school

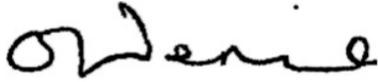
- Your child should come to school on foot or by bike preferably. If this is not possible, please talk through with your child how to socially distance on public transport. Click [here](#) for some tips.
- Your child should arrive at school by 8:20am and make their way to the assembly hall.
- On arrival to school, students will be admitted at socially distanced intervals by a teacher.
- Temperature checks will take place for everyone entering the building.
- Students should wash their hands in the designated bathrooms or use the hand sanitisers provided.
- Adults should not accompany students inside the school. If you would like to speak to a member of staff, please call or email and someone will arrange a virtual or alternative meeting with you.
- Students will be released from school in a staggered way from 3:15pm - 3:30pm, Monday to Thursday and from 12pm on Fridays.

Lunch arrangements from Wednesday 17th June 2020

- A school meal will be provided if your child is Free School Meals
- If your child is not Free School Meals, please either provide them with a healthy packed lunch in disposable packaging or ensure that their ParentMail account is topped up.
- At break time we will provide your child with a healthy nutrient snack bar and bottle of water

If you have any questions please do not hesitate to contact the school contact@cumberlandcst.org Please remember that by accepting the place for your child, you are agreeing to send them in every day unless they are unwell or agreed by the school. By working together and being mindful of social distancing and government advice, I am confident we will provide the best environment for your child at this time.

Yours sincerely

A handwritten signature in black ink that reads "Omar Deria". The signature is written in a cursive style with a large initial 'O'.

Omar Deria
Head of School