

13 July 2020

Dear Parents and Carers

End of Year Letter

I hope you and your families are continuing to keep safe and well. Another week has flown by and it is hard to believe that we are in the final week of the academic year! The last few months have been extremely challenging for staff but during these difficult times, we have been motivated by the positive emails and comments from families thanking us for our hard work. May I take this opportunity to thank all of our parents who attend the parents' information evenings over the last few weeks. The feedback from those parents who attended was extremely positive and I have shared this with all staff.

During the last week of term, we will be running various fun-filled online events for both staff and students to celebrate our engagement online. Our Virtual Sports Day will take place on **Tuesday 14 July 2020**, at various times during the day and our end of year rewards assembly will be on **Wednesday 15 July 2020 from 2:40pm - 3:10pm**. Please encourage your child to participate in the Sports Day challenges and ensure they attend their assembly to celebrate the successes with their peers, Head of Learning, Student Manager and Form Tutor.

The final day of school for students is **Thursday 16 July, ending at 3:30pm. This is to enable staff planning and preparation time for September on Friday 17 July 2020**. Please check the website regularly (www.cumberlandcst.org) especially during the summer holidays, as government guidance may change. You can also follow the school on twitter **@CumberlandE13** for all the latest updates.

Other school departments you can follow on twitter include:

- **@performarts_tcs** (Performing Arts)
- **@pe_tcs** (The PE Department)
- **@geography_tcs** (Geography Department)
- **@ScienceDep_tcs** (Science Department)
- **@careers_tcs** (The Careers Department)

I will keep you updated with further handles as more departments join twitter.

Academic Year 2020 - 2021

As per the latest government guidelines, we are planning for all students to be back in school and learning in September. We know there has been some disruption and many students will need help and support easing themselves back into school life. The 2020 - 2021 academic year will begin on **Friday 4 September 2020 at 8:30am** for our new Year 7 students only and on **Monday 7 September 2020** for all students.

From **Monday 7 September 2020**, we will have a staggered start and end to the day due to current social distancing measures and the need to keep students in year group bubbles. Please see below for the staggered start and end times to the school day. All students must be on school premises no later than the designated times. Please note the separate entrance/exit to and from the school for each year group. At the start of school, once students enter the school building via the designated entrance they must make their way to their bubble area. Y11 students will finish slightly later than the rest of the school due to exam skills taking place at the end of the school day. **Please note that there will be no breakfast club any day or after school clubs until further notice.**

Year Group	In school by:	Entrance	Bubble area once in school:
Year 7	8:00am - 8:15am	Oban Close	Tennis Courts
Year 8	8:15am - 8:30am	Woodside Road	Field - left side opposite the main Courtyard
Year 9	9:45am - 10:00am	Oban Close	Field - right side opposite Sports Hall
Year 10	10:00am - 10:15am	Oban Close	MUGA
Year 11	10:15am - 10:30am	Woodside Road	Main Courtyard

Start of the school day from Tuesday 8 September 2020 until advised otherwise

From Tuesday 8 September 2020 we will maintain a staggered start and different entrance to the school in line with current government guidelines.

Year Group	In school by:	Entrance	Bubble area once in school:
Year 7	8:00am - 8:10am	Oban Close	Tennis Courts
Year 8	8:10am - 8:20am	Woodside Road	Field - left side opposite the main Courtyard
Year 9	8:10am - 8:20am	Oban Close	Field - right side opposite Sports Hall
Year 10	8:20am - 8:30am	Oban Close	MUGA
Year 11	8:00am - 8:10am	Woodside Road	Main Courtyard

Students can bring in a packed lunch or can queue up for a school meal if they are free school meals or their account is in credit. All food will be served with disposable packaging. Students will finish school at different times each day according to our timetable. They will be dismissed in a staggered, safe way by a senior member of staff. Approximate school finish times are:

End of the school day

Year Group	Monday	Tuesday	Wednesday	Thursday	Friday
Year 7	3:20pm	3:20pm	3:00pm	2:40pm	12:05pm
Year 8	3:25pm	3:25pm	3:05pm	2:45pm	12:10pm
Year 9	3:30pm	3:30pm	3:10pm	2:50pm	12:15pm
Year 10	3:35pm	3:35pm	3:15pm	2:55pm	12:20pm
Year 11	4:30pm	4:30pm	4:30pm	4:30pm	1:30pm

Movement around the school and supervision

Students will be supervised by staff at all times in their movement around the school and they will be encouraged to wash their hands at regular intervals. Students will be taught explicitly how to move around the school following social distancing measures and ensuring a safe environment for all students. Any student who does not follow the instructions will be followed up using our school behaviour policy.

Hygiene measures

All students will be taught good hygiene rules explicitly around social distancing, handwashing and infection control and they should have their own core equipment every day. This includes a pen, pencil, ruler, rubber and pencil case. It will not be possible to borrow equipment so please ensure your child has everything they need. Every student should have their own hand sanitizer and tissues with them. There will be some provided in school. Physical contact of any kind is strictly prohibited. Handshaking is no longer appropriate. Students should bring their own bottle of water. It will not be possible to fill up in the day and students who wish to wear a mask around the building during break times may do so. The use of masks is a complex area, if they are going to wear a mask around the building, they should avoid touching their face when they put it on. The school will be deep cleaned each day and high touch surfaces will be cleaned throughout the day. Students will be asked to clean some equipment before and after use to maintain good hygiene.

PE arrangements

If a student has PE, they can come to school in the regulation PE kit. They should also have their uniform with them to change into if they get wet during PE. If your child does not have the regulation items they will be issued with a detention. We have some PE uniform that we can issue to those students who have not brought in the appropriate kit. Please contact us if you have any issues.

Uniform

Uniform is an important part of our school. We believe it promotes a sense of identity and establishes good working habits. All students are required to present themselves to our school wearing the correct uniform. Please ensure your child is in full school uniform for the start of the new academic year. We recommend that you arrange to visit Ian Howard Schoolwear (409 Barking Road, East Ham, E6 2JT, Tel: 020 8472 1729) to order a uniform as soon as you can. They have social distancing measures in place and you may encounter queues as a result. For more information on our uniform click [here](#).

Health considerations

Please let us know immediately if your child has any health issues that we may not be aware of. If your child keeps medication in school, please provide us with a fresh supply on the first day they return to school. If your child displays symptoms of infection when they are in school, we have a robust response plan which will include separating them from others in an isolation room and contacting you. Please ensure we have the most up to date phone numbers for you. Your child will need to undergo a test, please inform us of the outcome as soon as you know. If a member of our school community test positive for covid-19, we will contact Public Health England and follow their advice

Attendance

Unless a student is unwell, they should attend school. Please follow our usual absence procedure by calling the school on the first day of absence. This is particularly important at this time. Attendance procedures will be followed as usual and fines will still be applied where appropriate.

Holiday homework

By the end of the summer holiday, your child would have potentially missed between 5-6 months of learning. Therefore our dedicated members of staff will be setting holiday homework on the DPR for all of our students. As a guide students should spend approximately 2 hours a week to revise and complete work for English and Maths and 1 hour a week for all other subjects. Please ensure that your child completes all the work and uploads onto the DPR.

Behaviour expectations and sanctions

Students are expected to follow instructions the first time every time. This is always important but especially important at this time. We will continue to award merits, golden tickets and other awards as we are aware students will need lots of encouragement at this time. Students will be explicitly taught behaviour expectations and they will be supported to follow them. Students who do not follow the rules will be sanctioned using our behaviour policy. We will run detentions and the Behaviour Improvement Room (BIR) following social distancing guidelines. Detentions will be 60 minutes and they will take place at the end of the day. You will be notified the day before of your child's detentions via text. Next year, if a student is placed in our BIR they will spend the rest of their lesson there. After the lesson is finished, they will leave the BIR to attend their next timetabled lesson. All our sanctions in our behaviour policy remain unchanged.

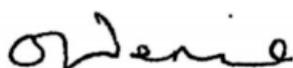
Parent/carer contact details

The school is required to have the name and address of every parent/carer and at least two telephone numbers at which the parent/carer can be contacted in an emergency. If your details have changed during this time it is important that you provide details of your new address or telephone number. You will need to provide proof of your change of address e.g. council tax or electricity bill. You can provide this information by emailing the school at contact@cumberlandcst.org. Our main form of communication is ParentMail. Please ensure that you have signed up for it if you have not done so already.

It has been a challenging time and our students have made us so proud of how they have engaged online and shown appreciation for their teachers' efforts. I would like to thank all families that continue to show support for the school on a daily basis. We could not have done it without you and we look forward to welcoming back all of our students in September.

From all the staff at The Cumberland School, we wish you a safe and restful holiday.

Yours sincerely,

A handwritten signature in black ink that reads "O Deria". The signature is written in a cursive style with a large, stylized 'O' at the beginning.

Mr O Deria
Head of School