

8 December 2020

Dear Parent/Carer

RE: Aspirations Day - 14 January 2021

I am writing to inform you about our upcoming Aspirations Day for Year 10, which will take place on Thursday 14 January 2021. Employability skills are a key ingredient for any successful career and Aspirations Day introduces our students to the job application process. Employers will deliver virtual seminars that focus on the importance of first impressions, how to produce an effective application form or CV and advice on interview techniques.

As you are aware, we are unable to deliver work experience this year so we want to ensure that students get the most out of this experience.

Aspirations Day will run from period 1 to period 4 only. Students will go to their usual timetabled afternoon lessons. Please ensure students arrive on time and go straight to line up to ensure a prompt start.

In preparation, students are asked to dress professionally, as they would for a job interview. This should be smart business attire:

- boys: dark trousers, or suit and shirt and tie
- girls: knee length dress or dark trousers/skirt with a blouse or smart shirt and no heels.

Alternatively, students can come in their school uniform. Any students who do not dress appropriately will not be permitted to take part in the day; denim is not acceptable.

If you have any questions regarding Aspirations Day please do not hesitate to contact me on the school number or email [ricardo.green@cumberlandcst.org](mailto:ricardo.green@cumberlandcst.org).

Yours faithfully



Ricardo Green  
Careers Leader