

# GOOGLE MEET GUIDANCE

Follow these steps when connecting with your teachers online

## READY TO LEARN

Find a quiet place to study before your lesson begins. Ideally, be sat at a desk, away from noise and distraction.



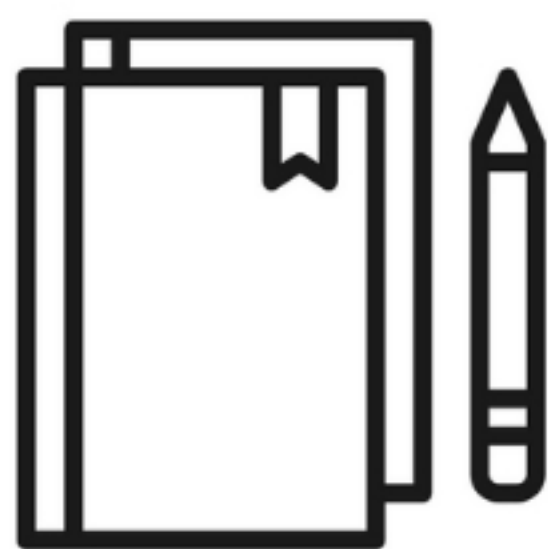
## VOLUME, VIDEO & MIC



Test your speakers and headphones ahead of time. Turn your mic off, until the teacher asks you to switch it on.

## EQUIPMENT

Have your books, pens and knowledge map ready before the lesson starts. Be prepared.



## CHAT



Use the chat feature to alert your teacher to any questions or problems you might have.



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